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QuickScan Pro™
Out-of-the-Box Solution for Document Capture

The Big Picture

QuickScan Pro is designed for ease for use – from same day implementation, pre-configured profiles and OCR and barcode recognition capabilities that allow users to batch scan documents without the need for separator sheets.

QuickScan Pro (QSP) is an out-of-the-box, single workstation document capture solution from EMC Captiva®, built within the ISIS architecture – the industry-standard interface that unites scanners with software applications. Using QuickScan Pro, users can scan in batches of documents and then view automatically separated documents with the ability to manipulate files before exporting them in popular file formats.

QSP is ideal for small- to medium-sized businesses that are ready to replace the time consuming and error-prone process of manually managing paperwork with a complete document solution that is capable of handling thousands of documents. With QSP, users process documents more efficiently and reduce or eliminate storage and filing costs associated with maintaining hard copy versions.

QSP is compatible with over 300 document scanners from leading industry manufacturers and end-users can install QuickScan Pro with minimal installation time. Programmers can also take advantage of QSP's fully-scalable capabilities, customizing it as a front-end scanning module for almost any application.

Scan, View & Index

QSP's scanning, indexing, view and display functions allow users to streamline the batch scanning process. In addition to supporting standard binary and color-capable scanners, QSP also supports advanced document scanning features including MultiStream and Automatic Color Detection. QSP's optical character recognition (OCR) converts paper and electronic documents into usable text documents such as .PDF text, XML, Word and Web configurable ASCII, HTML and other text file formats. Zonal OCR captures data on pre-configured zones of an image-- like invoice or sales receipt numbers. To help automate the data capture process, using barcode detection to capture 1D and 2D barcode data, QSP can automatically populate index fields, separate batches without the need for separator sheets and auto-name documents. Scanned document images can be displayed and manipulated with features like fast scaling (zoom in and out), rotation and scale-to-gray.

Features

BATCH MANAGER

QSP's Batch Manager allows users to easily navigate multiple batches. Batch Manager monitors the progression and status of each batch to help the user make sure that work is not duplicated and each document is queued for review. The Batch Manager allows users to easily check how many documents or pages are in a batch, when a batch was scanned, indexed and exported.

IMAGE ENHANCEMENT

QSP's image enhancement filters can reduce file sizes to make them easier to send and more efficient to store. Users can improve image clarity with QSP's clean-up filters to improve data recognition results. The filters include

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barcode recognition, threshold, automatic blank page deletion, line removal, border removal, margin cropping, deskew, patchcode recognition, noise removal, rotation, hole removal and digital stamp.

ISIS (Image and Scanner Interface Specification) is the industry standard enterprise-level interface that unites scanners with software applications. ISIS allows scanners to run at their rated speeds or higher and is the only imaging solution that allows users to take full advantage of the power inherent in scanners and other imaging machines. ISIS drivers are available for over 300 document, book, check and large format scanners from more than 50 scanner hardware manufacturers worldwide. EMC Captiva maintains long-term relationships with leading scanner manufacturers and utilizes hundreds of document scanners for development, testing and troubleshooting.

AIIM STANDARDS IMPLEMENTATION EXCELLENCE AWARD

ISIS®

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AUTOMATIC NAMING

QSP features an automatic file naming function, which allows users not only to assign names to files but to organize those files as well. Users may create naming schemas according to their enterprise needs. As a schema is selected or created, a dialog displays a sample of files that will be named and what subdirectories will be created.

INTEGRATED JOB SEPARATION

QSP supports flexible job separation at scan time via patch codes, barcodes, blank pages and page count, allowing scanned images to be conveniently segmented into Multipage files or directories.

MULTI-PAGE DOCUMENT EDITING

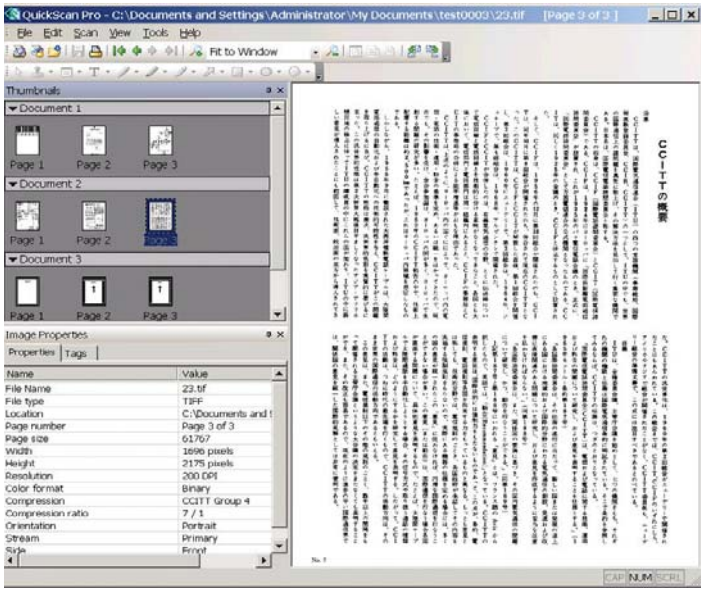
QSP includes multi-page document editing capabilities, allowing users to append a multi-page document, delete or insert an image in a multi-page document, drag and drop an image from one place in a file to another, and much more.

IMAGE ANNOTATIONS

Images can be enhanced with multicolored highlighting, freehand line drawing, poly-line drawing, redaction, "sticky notes," arrows, a stamp tool, a text tool that supports special characters and many other annotations.

MANAGED MODE

IT administrators can easily deploy multiple copies of QSP across an organization and administer user permissions, granting user access to QSP functionalities as necessary. Managed Mode also allows multiple QSP users to share profiles over a network instead of maintaining multiple profiles for each user. Additionally, administrators can lock down certain features of QSP to prevent unintended use.



QuickScan Pro's Batch Manager displays the number of documents or pages in a batch and document properties.